

**WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS  
INTERAGENCY AGREEMENT—SPECIFIC TERMS AND CONDITIONS**

**BODY-WORN CAMERA (BWC) GRANT PROGRAM FY 2025**

**OVERVIEW:**

The Washington State Legislature, via budget proviso in the 2023 Legislative Session (see [ESSB 5187](#)), allocated \$1,600,000 to the Washington Association of Sheriffs and Police Chiefs (WASPC) for 2023-2025 biennium, for a body-worn camera grant program in order to assist law enforcement agencies to establish and expand body-worn camera programs. The funds are to be distributed to local law enforcement agencies to fund the following:

- the initial purchase, maintenance, and replacement of body-worn cameras;
- ongoing costs related to the maintenance and storage of data recorded by body-worn cameras;
- costs associated with public records requests for body-worn camera footage

**AGREEMENT:**

This AGREEMENT is entered into by and between the **WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS** (hereinafter referred to as WASPC) and the **EVERETT POLICE DEPARTMENT** (hereinafter referred to as the RECIPIENT).

<b>Award Recipient Name and Address:</b> Everett Police Department 1121 SE Everett Mall Way #100 Everett, WA 98208	<b>Agency Contact:</b> <b>Title:</b> Tracey Landry <b>Email:</b> <a href="mailto:tlandry@everettwa.gov">tlandry@everettwa.gov</a> <b>Phone:</b> 425-257-8447
<b>Project Title:</b> Body-Worn Camera Grant Program FY 2025	<b>Funding Cycle:</b> July 1, 2024 – June 30, 2025
<b>Agreement No:</b> BWC-25-06	<b>Funding Authority:</b> WA Association of Sheriffs and Police Chiefs
<b>Grant Award:</b> \$27,512.63	<b>Service Area:</b> City of Everett

The WASPC point of contact for the Body-Worn Camera Grant Program is Sydney Hansen, Program Coordinator, 360-486-2402 or [shansen@waspc.org](mailto:shansen@waspc.org).

**FUNDING SOURCE:**

Funding for this AGREEMENT is provided to WASPC through the Criminal Justice Training Commission from the State of Washington. These are state funds allocated by the Washington State Legislature. Funding awarded the RECIPIENT shall not exceed the amount shown above.

**SCOPE OF WORK:**

Grant recipient shall:

- Use agency procurement processes for up to \$27,512.63 for Signal Sidearm Devices.

Grant funds may not be used to purchase tasers or any other bundled contract items not associated with body-worn cameras.

Grant funds must be utilized, and all items purchased must be received on or before June 30, 2025, in compliance with the State Administrative and Accounting Manual.

[https://ofm.wa.gov/sites/default/files/public/legacy/policy/SAAM\\_24A-03\\_2024\\_06\\_01.pdf](https://ofm.wa.gov/sites/default/files/public/legacy/policy/SAAM_24A-03_2024_06_01.pdf)

**DATA COLLECTION AND REPORTING:**

The Body-Worn Camera Grant Report form (link below) shall be completed by July 15, 2024.

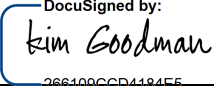
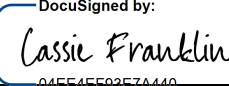

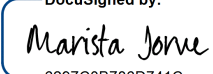
<https://waspc.formstack.com/forms/2025waspcbwcgrantreport>

**INVOICES FOR REIMBURSEMENT:**

Requests for reimbursement shall be included in the BWC Grant Report and must include a completed and signed [A-19](#) and any applicable receipts. Requests for reimbursement shall be submitted by July 15, 2025.

**SIGNATURE:**

IN WITNESS WHEREOF, WASPC and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and Letter and other documents incorporated herein.

<b>For WASPC</b> Name: Kim Goodman Title: Chief of Staff Agency: Washington Association of Sheriffs & Police Chiefs Date: 6/18/2024	<b>For RECIPIENT</b> Name: Cassie Franklin Title: Mayor Agency: City of Everett on behalf of Everett Police Department Date: 6/19/2024
Signature:  DocuSigned by: 266100CGB4184E6...	Signature:  DocuSigned by: 04EE4EF03E7A440...
	<b>Approved as to Form:</b> Name: Tim Benedict Title: Deputy City Attorney Agency: City of Everett Date: 6/18/2024
	Signature:  DocuSigned by: APPROVED AS TO FORM OFFICE OF THE CITY ATTORNEY F00D83ECFDB341B...
	<b>Attest:</b> Name: Marista Jorve Title: City Clerk Agency: City of Everett Date: 6/20/2024
	Signature:  DocuSigned by: 6297C0B786D741C...